



Flamborough Information & Community Services

Volunteer Opportunity - Board Director

Flamborough Information & Community Services connects individuals and community agencies with each other by offering information, referral, counseling services and front line programs. FICS actively participates in community and shares knowledge, experience and expertise across every sector of the non-profit community. FICS assists other non-profit agencies to support their volunteer needs by managing Volunteer Flamborough.

The Board of Directors meets once per month. Board members are expected to attend no less than 7 meetings annually and participate in FICS events and on committees as required. Board directors are required to commit to a minimum 2 year term.

Skills and role requirements:

- Specific skills, knowledge, education and professional or academic credentials in areas that benefit FICS' goals and needs as they evolve:
 - Fundraising, sponsorship and donations
 - Community connections, marketing, outreach and advocacy
 - Understanding of nonprofit governance and policy development
 - Financial management (Treasurer), budgets, month and year end
 - Leadership and board management (Chair)
- Excellent communication and interpersonal skills
- Understanding of how volunteerism shapes and strengthens community
- Commitment to attend FICS events and participate in activities
- Computer skills adequate for role
- Knowledge of Flamborough community

Benefits of participating:

- Orientation and support provided to all new board members
- Opportunities for professional development and increased skills
- Invitation to all FICS special events and annual volunteer appreciation
- Professional networking opportunities while working with others with similar interests
- Goal fulfillment by directly affecting positive outcomes in the community
- Letter of reference

For more information on our organization, please visit www.infoflam.on.ca

Please forward cover letter and resume to Amelia Steinbring, Executive Director: asteinbr@hpl.ca

Prospective board members will be contacted to schedule an interview.